

**LIQUOR CONTROL BOARD FOR HARFORD COUNTY, MARYLAND**  
16 North Main Street, Bel Air, MD 21014

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**BOARD MEETING MINUTES**  
June 28, 2023

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**CALL MEETING TO ORDER**

A regular meeting of the Liquor Control Board for Harford County was called to order at 9:00 a.m. by Chair Goddard at the Board's office. In attendance were Vice Chair Burdette, Commissioners Sines and Walters along with General Manager W. Michael Crabbs, and Board Counsel Amy K. Finneran. Commissioner Majewski was previously excused.

**MINUTES**

Minutes for the June 14 meeting were distributed for review. Motion was made by Vice Chair Burdette and was seconded to approve the minutes; the vote was unanimous.

**ACCOUNTS PAYABLE**

Motion was made by Commissioner Sines and was seconded to approve payment of the following bills; the vote was unanimous.

<u>June 21</u>	Utilities	172.78
BGE	Office	115.96
AlphaGraphics		
<u>June 28</u>		
U.S. Treasurer	Withholding	3305.26
State Comptroller	Withholding	871.23
ConnectPay	Accounting	78.75
Payroll	Payroll	7114.57
State Retirement	Retirement	530.31
Malissa Roche	Maintenance	60.00
Petty Cash	Office	204.19
First Bankcard	Credit	553.74
First Bankcard	Fuel	127.09

**PERSONS SCHEDULED TO APPEAR BEFORE THE BOARD**

1) First-Time Applicant/Event – Rockfield Foundation – Per Diem Beer & Wine Application

Kellee Kalthoff and Donna Dickey appeared on behalf of the Rockfield Foundation in connection with a Per Diem Beer & Wine Application to be used on July 15 at an outside concert at Rockfield Manor. Chair Goddard and Vice Chair Burdette disclosed that they are patients at Ms. Dickey's place of employment. Motion was made by Commissioner Sines and was seconded to approve the application; the vote was unanimous.

2) DLC Group, L.L.C. T/A Bushmill Tavern – Request to Modify Off Sale Privilege

Dale Bunce, Member, Lisa Liberatore, Member, DLC Group, L.L.C. T/A Bushmill Tavern, 4017 Philadelphia Road, Abingdon appeared in proper person to request a modification of the off-sale privilege of their Class D – BW On/Off Sale – L On Sale Only License. Additionally, Mr. Bunce has signed an Affidavit of Responsibility and he will replace Ms. Liberatore as the Responsible Operator. Motion was made by Commissioner Walters and was seconded to remove the off-sale privilege from the license and to change the Responsible Operator to Dale Bunce; the vote was unanimous.

3) Bacco Pizzeria, L.L.C., T/A Bacco Pizzeria – New License (POSTPONED)

This hearing will be rescheduled.

**ADMINISTRATIVE BUSINESS****1) Woodbridge Liquor Mart, L.L.C., T/A Woodbridge Liquors – Supplemental Application**

Amitkumar Parikh, Member, Manisha Smith, Member, Woodbridge Liquor Mart, L.L.C., T/A Woodbridge Liquors, 1401-P Pulaski Highway, Edgewood, has submitted a Supplemental Application for this Class A1-BWL-Off Sale Only License. The purpose of the application is to remove Kunal Patel from the license. Membership in the L.L.C. will be held as follows: Amitkumar Parikh, 45%; Manisha Smith, 55%. Mr. Parikh will continue to serve as the Responsible Operator. Motion was made by Vice Chair Burdette and was seconded to approve the application; the vote was unanimous.

**2) Salute, Inc. T/A Lib's Grill – Renovations to Outside Service Area**

Salute, Inc. T/A Lib's Grill, 1204-E Agora Drive, Bel Air, has submitted an Outside Service Area Application indicating renovations to the outside service area. Motion was made by Commissioner Sines and was seconded to approve the application contingent on receipt of fire marshal and health department approvals and the Use and Occupancy certificate; the vote was unanimous.

**3) Bertucci's Restaurants (Bel Air), L.L.C. T/A Bertucci's – License Turned In**

Bertucci's Restaurants (Bel Air), L.L.C. T/A Bertucci's, 12 Bel Air South Parkway, Bel Air, has turned in their license for cancellation.

**4) Shambhavi, Inc. T/A Old School Tavern – Order for Forfeiture of Bond**

The Order for Forfeiture of Bond has been signed and the \$1000.00 bond is now payable to the HCLCB.

**PER DIEM BEER & WINE LICENSES TO BE APPROVED BY THE BOARD****1) Ladew Topiary Gardens – Twilight Tuesdays – July 11, 18, 25; August 1, 8, 15, 22, 29**

Barbara Barnhoff and Emily Emerick on behalf of Ladew Topiary Gardens have submitted a per diem beer and wine license application to be used for Twilight Tuesdays being held on July 11, 18, 25; August 1, 8, 15, 22, and 29. Motion was made by Commissioner Walters and was seconded to approve the application; the vote was unanimous.

**PER DIEM BEER, WINE & LIQUOR LICENSES TO BE APPROVED BY THE BOARD****1) Havre de Grace Arts Collective – Hear Me Out! Poetry Slam – 6/30; 7/13; 8/10; 9/14; 10/12; 11/19; 12/14**

Katie Noe and William Price on behalf of the Havre de Grace Arts Collective have submitted a beer, wine, and liquor license application to be used for Hear Me Out! Poetry Slam events being held on 6/30; 7/13; 8/10; 9/14; 10/12; 11/19; and 12/14 at the HDG Arts Collective, 220 N. Washington Street. Motion was made by Vice Chair Burdette and was seconded to approve the application; the vote was unanimous.

**STAFF REPORT / PUBLIC COMMENT / BOARD COMMENT**

Mr. Crabbs advised that a technician has examined the two mixers (part of the audio equipment) and indicated that one mixer is malfunctioning; an estimate to replace the equipment will be submitted. Meetings continue to be recorded and a backup recording is also to be made.

Chief Inspector Colburn reported that a license holder has built a two story driving range and alcohol is being sold out of the office. Permission from the Board was not requested, and a certificate of occupancy was never issued. Motion was made by Commissioner Sines and was seconded to issue a cease-and-desist letter to MBGC, L.L.C. T/A Mountain Branch Golf, Pub & Grill specific to the Tracer's facility to immediately cease all alcohol sales to be effective immediately; the vote was unanimous. Additionally, a show cause letter will be issued to the license holders.

At Chair Goddard's request, Mr. Crabbs will send an email to Mr. McCord advising that the Board is putting together a comprehensive response to Mr. McCord's letter. Chair Goddard suggested a target date of voting on the letter on July 12 and being able to publish it later in the day or the following day.

Motion was made by Vice Chair Burdette to move into executive session to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals; motion was seconded by Commissioner Walters, and the vote was unanimous. In attendance were Chair Goddard, Vice Chair Burdette, Commissioners Sines and Walters, Amy Finneran, Esquire, GM Mike Crabbs, Chief Inspector William Colburn, Elaine Baxter, Judith Powell, and Mary Sporre. It was determined that to comply with the Carefirst healthcare contract, one position will increase from 24 hours per week to 30 hours per week.

Motion was made by Vice Chair Burdette out of executive session and was seconded by Commissioner Walters; the vote was unanimous.

Motion was made by Commissioner Sines and was seconded to adjourn the meeting; the vote was unanimous.

There being no further business, motion was made by Commissioner Sines to adjourn the meeting and was seconded; the vote was unanimous.



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Wayne S. Goddard, Chair



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Mary Sporre, Secretary