

LIQUOR CONTROL BOARD FOR HARFORD COUNTY, MARYLAND
16 North Main Street, Bel Air, MD 21014

BOARD MEETING MINUTES
July 26, 2023

CALL MEETING TO ORDER

A regular meeting of the Liquor Control Board for Harford County was called to order at 9:00 a.m. by Chair Goddard at the Board's office. In attendance were Chair Goddard, Vice Chair Burdette, Commissioners Majewski, Sines, and Walters along with Board Counsel Amy K. Finneran. General Manager W. Michael Crabbs was previously excused.

MINUTES

Minutes for the July 12 meeting were distributed for review. Motion was made by Commissioner Majewski and was seconded to approve the minutes; the vote was unanimous.

ACCOUNTS PAYABLE

Motion was made by Vice Chair Burdette and was seconded to approve payment of the following bills; the vote was unanimous.

July 26

State Retirement	Retirement	554.11
U.S. Treasurer	Withholding	3339.84
MD Comptroller	Withholding	881.99
ConnectPay	Accounting	78.75
Payroll	Payroll	7193.05
Malissa Roche	Maintenance	60.00
First Bankcard	Credit	953.81
First Bankcard	Gas	294.98
Skylight Creative Ideas	Office	151.37

PERSONS SCHEDULED TO APPEAR BEFORE THE BOARD

1) First-Time Applicants – The Liriodendron Foundation – Per Diem Beer, Wine & Liquor License

Jimmie Arden McClune and Brenna Kupferman appeared as first-time applicants on behalf of The Liriodendron Foundation in connection with a Per Diem, Beer, Wine & Liquor License Application for their "Summer Soiree" event being held at the Liriodendron mansion on August 25. Motion was made by Commissioner Majewski and was seconded to approve the application; the vote was unanimous.

2) Karma Belcamp, L.L.C., T/A The Brass Tap – New License (POSTPONED)

This hearing will be rescheduled.

ADMINISTRATIVE BUSINESS

1) Fine Paid

NP & EP, Inc. T/A 7-11, 602 S. Philadelphia Blvd., Aberdeen, has paid the \$100 fine for their alcohol awareness violation.

2) Harford County Director of Administration Letter – Board's Response

Chair Goddard advised that he and GM Crabbs continue to work on revisions to the letter.

3) Harford Bank – Procedures

Mrs. Baxter advised that access to the bank accounts can be set up as "read only". ACH payments can be set up for vendors to be paid automatically. Motion was made by Commissioner Walters and was seconded to allow Mrs. Baxter, Commissioner Walters, and GM Crabbs to have "read only" access to the Harford Bank accounts and to set up ACH payments for the attached vendors (highlighted in yellow); the vote was unanimous.

PER DIEM BEER & WINE LICENSES TO BE APPROVED BY THE BOARD1) Havre de Grace Chamber of Commerce – The Waterfront Festival – 09/08 and 09/09

Issued to Diane Jones and William Price on behalf of Havre de Grace Chamber of Commerce for The Waterfront Festival being held at Concord Point Park in Havre de Grace on 09/08 and 09/09. Motion was made by Commissioner Sines and was seconded to approve the application; the vote was unanimous.

2) St. Margaret School – St. Margaret Fall Festival – 09/22 and 09/23

Issued to Alicia Hagerman and Gail Rohleder on behalf of St. Margaret School for their Fall Festival being held on 09/22 and 09/23 on Hickory Avenue in Bel Air. Motion was made by Vice Chair Burdette and was seconded to approve the application; the vote was unanimous.

PER DIEM BEER, WINE & LIQUOR LICENSES TO BE APPROVED BY THE BOARD1) Havre de Grace Arts Collective – “Open to Truth & Change” Opening Reception – 07/28

Issued to Kathryn Noe and William Price on behalf of Havre de Grace Arts Collective for an opening reception being held at 220 N. Washington Street in Havre de Grace on July 28. Motion was made by Commissioner Majewski and was seconded to approve the application; the vote was unanimous.

2) Society of Italian American Businessmen – Maryland Italian Festival - 09/29, 09/30, 10/01

Issued to Antony Palumbo and Joseph Papa on behalf of Society of Italian American Businessmen for the Maryland Italian Festival being held at the Harford County Equestrian Center on Tollgate Road on 09/29, 09/30, and 10/01. Motion was made by Commissioner Walters and was seconded to approve the application; the vote was unanimous.

STAFF REPORT / PUBLIC COMMENT / BOARD COMMENT


Mrs. Baxter confirmed that the Commissioners have received the fourth draft of the audit for review. It was determined that “Personnel” would include payroll/payroll taxes, pension, and benefits. Once the Commissioners have approved the audit, the representation letter will need to be signed. Mrs. Baxter will request that the auditor reschedule his presentation to Thursday, August 17. Page 25 of the audit discusses the disposition of license fees. The budget is near completion.

License holder Michael Scheuerman of Friendship Wine & Liquor stated that his business has been the victim of shoplifting by minors on several occasions and the Sheriff’s Office has been notified.

Daniel Buchler has been hired as the part-time Inspector and Chief Inspector Colburn’s last day is August 9.

Contingent on written verification from license holder’s counsel, the Commissioners agreed that it will be acceptable for Inspector Buchler to read the Chief Inspector’s violation report into the record for the August 23 show cause hearing.

There being no further business, motion was made by Commissioner Majewski to adjourn the meeting and was seconded; the vote was unanimous.



 Wayne S. Goddard, Chair



 Mary Sporre, Secretary